

ATTACHMENT A

Blue & You Foundation For A Healthier Arkansas

REPORTING INFORMATION:

Our reporting process is intended to help identify successful practices, inform others, and maintain accountability. It is our hope that reflection on the questions that follow will facilitate the reporting process, and help to better measure the outcomes realized through your initiative. If appropriate, the Blue & You Foundation may request additional information.

For the six-month report (due July 22, 2013), please answer questions 1-8.

For the 12-month report (due January 31, 2014), please answer questions 1-11, reporting on all 12 months of the program.

NARRATIVE QUESTIONS:

Please re-state the numbered question prior to each response:

1. State the number of persons that were reached or lives directly impacted by the program funded through this grant.
2. Provide summary information regarding the outcomes and achievement of the goals.
3. Referring to your approved scope of work, list the specific activities and outcomes that were achieved and those that were not.
4. Provide information on the dates, locations, and attendance at program activities, if applicable.
5. Please provide an expenditure report based on the approved budget. Provide a narrative which explains the status of the budget spending to date.
6. Summarize your findings on the cost effectiveness of the project.
7. Provide two copies of any marketing and promotional materials that were developed for this initiative.
8. What have been the most significant lessons learned so far during your implementation of the program? Using hindsight, what would you do differently, and why?
9. (For your final report) What advice would you give to other organizations seeking to establish a program similar to yours?
10. (For your final report) What advice would you give to the Blue & You Foundation on how to operate its grantmaking and monitoring process more effectively? Please provide any other feedback you desire on your interaction with the Foundation.
11. (For your final report) What will happen to your program when this grant runs out? Will it end because no other funding is available? Will you secure funding from other outside sources to continue the program? Will you continue the program using internal resources? Please elaborate on the future sustainability of this program.